



PALMERSTON MAGPIES

Football Club



Facility Booking Form

Thank you for choosing to hire the facilities of the Palmerston Magpies Football Club.
Please fill out the best possible contact details for this booking

Name: _____ **Business Name:** _____

Contact Phone No.: _____

Email Address: _____

Are you a Palmerston Magpies Sponsor? YES/NO **Member?** YES/NO

Payment

- Please note that a **10% deposit** must be placed upon completion of this form in order to lock in the booking.
- Facility and function hire must be paid in full **before** the booking occurs. PMFC are happy to invoice companies for their bookings upon request.
- All beverage accounts must be finalised and paid in full on the night.
- Full EFTPOS facilities are available onsite. Please note that all credit card payments will incur a 2% surcharge with each transaction.

Alcohol Policy

As the Palmerston Magpies Football Club is a licensed venue, the provision of your own alcohol, onto all Magpies grounds (including the carpark area) is strictly prohibited. The Palmerston Magpies Football Club is happy to purchase particular beverages for your function upon negotiation. If there is a certain beverage you and your function goers would like to request please make note.....

Set up of Functions

If you are looking to come in and set up externally hired tables, decorations, crockery, cutlery etc. It is the hirer's responsibility to organise and is not included in any of the hire charges. Please ask your Palmerston Magpies employee for suggestions of where to hire great party equipment.



Please circle the facilities you are looking to hire

UPSTAIRS FUNCTION ROOM

Without bar service	\$350.00
With bar service	\$750.00
Special License	\$50.00

** Please note that this price includes the hire of the room, amenities, 80 x chairs, 12 x tables (80cm x 140cm), small boom box with disco light, electricity, bar staff and security

Kitchen/cool room access	\$100.00
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DOWNSTAIRS OUTDOOR AREA

With bar service	Full day	\$350.00
	Half day	\$250.00 – up to 4 hours
Without bar service	Full day	\$250.00
	Half day	\$150.00 – up to 4 hours

CHANGE ROOM HIRE

Full day use per change room	\$75.00
Overnight per change room	\$250.00

OVAL HIRE

Northline Oval	\$100.00
Oval 2 (Durack Oval)	

Must be authorised by the CDU and Durack School. Please book through PMFC and they can request permission and confirm the booking.

OVAL LIGHTING

Per hour	\$200.00
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EXTRAS

Hire BBQ per day	\$50.00 * need to provide own gas bottle and utensils
Ice	\$7.00 per 12kg bag



Date(s) of Booking: _____

Booking Type: _____

Time required: From: _____ **Until:** _____

* Please note that once function is over all bins must be emptied and taken down to skip bin area at the end of the car park.

Will my function require security? YES/NO

*We recommend that if you have more than 100 people attending your function, to hire security.

Catering Notes: _____

I/ We hereby accept the terms and conditions for hire of the Palmerston Magpies Football Club facilities and would like to confirm this booking.

Signature of hirer

_____/_____/_____
Date signed

For any further information please do not hesitate to contact the Palmerton Magpies at:

Email: secretary@palmerstonmagpies.com.au

Postal: PO BOX 3063, Palmerston NT 0830

Club House: Northline Oval
Palmerston CDU Campus
50 University Avenue, Durack
NT, 0830

(Office only)

Deposit amount placed: \$ _____ Via: CASH /EFTPOS/CHEQUE

Signature of PMFC Staff

_____/_____/_____
Date signed

